

# WYOMISSING AREA SCHOOL DISTRICT 2020-5854

## Minutes June 29, 2020

The regular meeting with committee reports of the Board of School Directors convened at 6:00 p.m. in a virtual meeting by Zoom with Mrs. Ziolkowski, Board Vice President, presiding.

### PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Ziolkowski asked if anyone would be recording the meeting. Mr. Arnst indicated he would be recording the meeting.

Board Members Present via Zoom:

Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey (entered after 6:00 p.m.), Mrs. Phillips, Mr. Pottieger, Mr. Redner, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

Board Member Absent:

None

Administrative Staff Present via Zoom:

Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, Mr. Cafoncelli, Mrs. Lengle, and Mr. Redcay

Attendees via Zoom:

Jeff Litts, Solicitor, Barbara DeMoss, recording secretary and three members of the staff and public logged in.

### MEETING ANNOUNCEMENTS

- School Board Business Meeting – July 27, 2020, 6:00 p.m.
- Committee of the Whole Meeting – August 10, 2020, 4:45 p.m.
- School Board Business Meeting – August 24, 2020, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

### LIAISON REPORTS

None.

### **PUBLIC COMMENT**

Mr. Russell Farbiarz, resident of 1 Park Rd., Wyomissing Hills, PA 19609 commended his child's teachers at WHEC, Mrs. Kraft and Mrs. O'Neil for doing an excellent job in the transition to virtual school. Mr. Farbiarz asked what the plan for school will be in the fall. Mr. Scoboria reported the district has several groups reviewing guidelines and hopes to update parents in early July with more information and plans to have the District's reopening plan approved at the Board meeting on July 27, 2020.

### **ROUTINE APPROVALS**

### MEETING MINUTES

Upon a motion by Mrs. Waxler, second by Mrs. McAvoy, the Board approved the following minutes:

- June 15, 2020 School Board Business Meeting

**WYOMISSING AREA SCHOOL DISTRICT 2020-5855**

**Minutes June 29, 2020**

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski

Absent:

Nays: None. Motion carried.

**TREASURER'S REPORT**

Upon a motion by Mr. Pottieger, second by Mr. McCaffrey, the Treasurer's Report for May 2020 was accepted as presented.

Yeas: McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, Ziolkowski, and Mrs. Harenza

Absent:

Nays: None. Motion carried.

**PAYMENT OF BILLS**

Upon a motion by Mr. McCaffrey, second by Mrs. Taylor, payment of bills for the month of May 2020 was approved.

Yeas: McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, Ziolkowski, Harenza, and McAvoy.

Absent:

Nays: None. Motion carried.

**SUPERINTENDENT'S REPORT**

Mr. Scoboria thanked the Board, Administration and advisory groups for their work on the items included on the agenda such as the sports reentry plan, the 2020-21 budget and personnel items.

**A. CURRICULUM/ TECHNOLOGY**

Upon a motion by Mrs. McAvoy, second by Mrs. Taylor, the following Curriculum/Technology items were approved.

The Board expressed concern that the plan is vague regarding guidelines of social distancing and may need more specific direction regarding social distancing and after discussion approved the plan with the revisions Mrs. Harenza provided. Mrs. Harenza will share the revisions with Mr. Scoboria to add to and revise the plan. (attached) Mrs. McAvoy (motion) and Mrs. Taylor (second) accepted the plan with the revisions.

1. Approved Wyomissing Area School District Athletic Department Reentry Plan for Sports and Extra-Curricular Activities.

Yeas: Phillips, Pottieger, Redner, Taylor, Waxler, Ziolkowski, Harenza, McAvoy and McCaffrey

Absent:

Nays: None. Motion carried.

**B. FINANCE/ FACILITIES**

Upon a motion by Mrs. McAvoy, second by Mrs. Waxler, the following Finance/Facilities items were approved.

**WYOMISSING AREA SCHOOL DISTRICT 2020-5856**

**Minutes June 29, 2020**

1. Approved adoption of Resolution Calling for Charter School Reform.
2. Approved Final General Fund Budget for 2020-21 requiring a 1.5% mill real estate and interim tax increase. The increased millage is 0.472 with total millage required equal to 31.906:
 

1000 Instruction.....	\$21,160,812
2000 Supporting Services.....	11,167,657
3000 Operation of Non-Instructional Services.....	1,081,047
4000 Facilities, Acquisition & Construction.....	0
5000 Financing Uses.....	4,145,915
<b>TOTAL GENERAL BUDGET EXPENSES.....</b>	<b>\$38,555,431</b>
5999 Budgetary Reserve .....	
	\$555,559
3. Approved Food Service Budget for 2020-21 in the amount of \$732,618.
4. Approved student lunch prices for the 2020-21 year:

Elementary

	Breakfast	Lunch
Reduced	\$0.30	\$0.40
Paid	\$1.55	\$2.55
Adult	\$2.30	\$4.10

Secondary

	Breakfast	Lunch
Reduced	\$0.30	\$0.40
Paid	\$1.65	\$3.20
Adult	\$2.30	\$4.10

*Background information: Pricing will remain the same except for lunch and adult price. The 2019-20 adult meal price was \$4.05, an increase of \$0.05 and the lunch price was \$3.15 for Secondary, an increase of \$0.05.*

5. Approved renewal agreement for Special Education Legal Services Consultation in the amount of \$14,000 with Sweet, Stevens, Katz and Williams LLP for the 2020-2021 school year.
6. Approved to authorize administration to enter into a cooperative agreement for water polo with Exeter Township School District effective the 2020-21 school year.

Minutes June 29, 2020

*Background information: The estimated cost is \$1000 per athlete.*

Yeas: Pottieger, Redner, Taylor, Waxler, Ziolkowski, Harenza, McAvoy, McCaffrey and Phillips

Absent:

Nays: None. Motion carried.

C. **PERSONNEL/  
POLICY**

Upon a motion by Mrs. Waxler, second by Mrs. Harenza, the following Personnel/Policy items were approved and ratified.

The Board discussed the 2020-21 Fall Coaches stipends and decided to remove the increases and keep stipends for returning coaches frozen at the 2019-20 amounts. Mrs. Waxler (motion) and Mrs. Harenza (second) were in agreement with the amendment to keep the stipends at the 2019-20 amounts.

1. POSITION GUIDE

a. Support Staff

1) Technology Aide

*Background Information: This position guide has been updated to reflect the change from a 10-month to a 12-month position.*

2. RETIREMENTS/RESIGNATIONS

b. Professional Staff

- 1) **Sarah Gallen**, Special Education Teacher, JSHS, resignation effective last day worked June 8, 2020.

3. LEAVE OF ABSENCES PER ATTACHED

4. APPOINTMENTS

a. Professional Staff

- 1) **Rebecca Stem**, Elementary Guidance Counselor, WHEC, M/Step 1, \$55,335, effective August 12, 2020.

*Background information: Ms. Stem received her Bachelor of Science in Psychology and her Master of Science in School Counseling from the Kutztown University. She was previously employed by Muhlenberg School District. This position is being filled due to an internal transfer.*

- 2) **Elizabeth Tollin**, 1<sup>st</sup> Grade Long-term Substitute Teacher, WHEC, B-Step 7, \$57,173,

Minutes June 29, 2020

effective August 12, 2020 for the 2020-21 school year.

*Background Information: Ms. Tollin received her Bachelor of Science in Elementary Education from the University of Delaware. She was previously employed by the Wyomissing Hills Elementary Center. This position is being filled due to a leave of absence.*

- 3) **Melissa Velez-Hernandez**, Spanish Long-term Substitute Teacher JSHS, B/Step 2, \$49,831, pro-rated to an effective date from the beginning of the 2020-21 contracted school year through the last day of the 1<sup>st</sup> semester of the 2020-21 school year.

*Background Information: Ms. Velez-Hernandez received her Bachelor of Elementary Education and Professional Certificate in Spanish Education from Louisiana State University. She was previously employed by Caddo Parish Public School District. This position is being filled due to a leave of absence.*

b. Supplemental staff

- 1) **Kami Fecho**, Extended School Year (ESY) Coordinator for the 2020 Extended School Year (ESY) summer program at a stipend of \$3,250.

5. POSITION/TITLE/LOCATION CHANGE

a. Administrative Staff

- 1) **Jessica Lengle**, Full-time 10-month Director of Special Education District-wide, to Full-time 12-month Director of Pupil Services, District-wide, at a salary of \$112,593, effective July 1, 2020.

b. Support Staff

- 1) **Kristina Newton**, Full-time 10-month Technology Aide, District-wide, to Full-time 12-month Technology Aide, District-wide, 7 hours/day at a wage rate of \$14.79/hour, effective July 1, 2020.

*Background Information: This position was new for 2019-20 due to Department reorganization.*

- 2) **Jacob Schaefer**, IT Intern, District Office, at a wage rate of \$10.50/hour, not to exceed a total of 180 hours, effective July 1, 2020 through August 31, 2020.

*Background Information: Costs for temporary aide are covered within budgeted intern funds.*

**Minutes June 29, 2020**

**6. WORK OUTSIDE CONTRACT HOURS**

**a. Administrative Staff**

**Dariely Marrero**, Director of Food Service, District-Wide, request payment approval for up to Twelve (12) days worked in June 2020 and July 2020 for the emergency summer food program Which were outside her contracted days at a per Per diem rate of \$259.50/day (June) and \$264.69/Day (July).

**b. Support Staff**

- 1) Request approval for the following food service workers to work the emergency summer food program effective June 8, 2020 through June 30, 2020 and receive compensation at their regularly approved hourly wage rate:
  - a) **Robin Ambrosiani**, 5 ½ hours/day
  - b) **Adriana Crawley**, 5 hours/day
  - c) **Amy Cruley**, 2 ½ hours/day
  - d) **Robin Harders**, 5 hours/day
  - e) **Jessica Landis**, 5 ½ hours/day
  - f) **Diana Kissling**, 5 ½ hours/day
  - g) **Debby Urban**, 3 ¾ hours/day
  - h) **Gail Werner**, 5 hours/day
- 2) Request approval for the following support staff to receive compensation at their regularly approved hourly wage rate to provide clerical assistance for the 2020-21 fiscal year during the summer at WHEC effective July 1, 2020 to August 17, 2020:
  - a) **Jane Lim**, not to exceed a maximum of 35 hours.

**7. SUMMER PROGRAMS**

**a. Professional Staff**

- 1) Request approval for all currently employed professional staff to work in the Extended School Year (ESY) Program effective June 29, 2020 through July 31, 2020, at the WAEA work outside contract hourly rate.
- 2) Request approval for the following teachers to work in the summer Teachers in the Park Program effective June 23, 2020 through July 31, 2020, at the WAEA work outside contract hourly rate.
  - a) **Tiffany Bixler**
  - b) **Kelly Ferrandino**

**WYOMISSING AREA SCHOOL DISTRICT 2020-5860**

**Minutes** June 29, 2020

- c) **Katherine Wheaton**
- d) **Susan Wojciechowski**
- e) **Stephanie Zechman**

*Background Information: Staff hours are Covered under a grant.*

- b. Support Staff
    - 1) Request approval for all currently employed paraprofessionals to work in the Extended School Year (ESY) Program effective June 29, 2020 through July 31, 2020, at their regular hourly rate of pay.
8. APPROVED WAGE INCREASES
- a. Professional Staff
    - Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:
      - 1) **Meghan Tierney**, JSHS, from M+30/Step 3 to M+45/Step 4 (\$63,566) effective the beginning of the 2020-21 school year.
9. APPROVED THE FOLLOWING STAFF WAGES FOR THE FISCAL YEAR OF JULY 1, 2020 TO JUNE 30, 2021 PER THE ATTACHED:
- a. Administrative Staff
  - b. Confidential Staff
  - c. Non-Supervisory Staff
  - d. Support Staff (formerly AFSCME)
10. APPROVED NEW POSITIONS
- a. Support Staff
    - 1) Request authorization for administration to create a 12-month Technology Aide position, effective beginning July 1, 2020.  
*Background Information: This position would replace the current 10-month Technology Aide position.*
11. APPROVED THE 20120-21 SCHOOL YEAR FALL COACHES AND ASSOCIATED STIPENDS PER ATTACHED.
12. APPROVED THE 2020-21 SCHOOL YEAR CO-CURRICULAR ADVISORS, ATHLETIC DIRECTOR, AND

**WYOMISSING AREA SCHOOL DISTRICT** 2020-5861

**Minutes** June 29, 2020

COMMUNICATIONS COORDINATOR AND  
ASSOCIATED STIPENDS PER ATTACHED.

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

Yeas: Redner, Taylor, Waxler, Ziolkowski, Harenza, McAvoy,  
McCaffrey, Phillips and Pottieger

Absent:

Nays: None. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**UPDATES FROM  
ORGANIZATIONS**

None.

**ADJOURNMENT**

Mrs. Ziolkowski announced that an Executive Session would be held following the meeting.

A motion was made by Mrs. Waxler seconded by Mr. McCaffrey to adjourn at 6:51 p.m.

  
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Board Secretary